



10 October 2026

Dear Member

You are summoned to attend a **Council Meeting** to be held at the Old Wool Market and remotely on **Thursday 15 October 2026 at 6pm** for the transaction of the business set out in the agenda. Any Member or member of the public may request an invitation to attend the meeting remotely. To raise queries, Councillors must give 48 hours' notice before the meeting, in writing, of any questions on finance or the accuracy of the minutes

Yours faithfully

A handwritten signature in black ink, appearing to read 'Vanessa Lewis Camacho'.

Vanessa Lewis Camacho
Town Clerk and Financial Officer

Agenda

1. Apologies for absence
2. Declarations of interest
To receive any declarations as they arise. Members are requested to identify the nature of the interest and indicate whether it is personal or prejudicial
3. Questions from members of the public (48-hours written notice required)
4. To receive an update on Haverfordwest Museum, including future plans and priorities, and to discuss opportunities for partnership working and support from the Town Council (Dr S Hancock).
5. **Minutes of previous meetings**
To confirm as a correct record and authorise the Mayor to sign the minutes of the following meetings:
 - 5.1 Full Council meeting held on 25 June 2026)
 - 5.2 Extraordinary Meeting held on 2 July 2026
 - 5.3 Full Council Meeting held on 17 September 2026
 - 5.4 Emergency Committee of Full Council held on 8 October 2026

*inadvertently omitted from last meeting agenda
6. **Committee Matters** (Updates will be provided at the next meeting of each committee)
 - 6.1 To confirm the minutes and adopt the recommendations of the Management, Estates and Strategy Committee meetings held on 3 September and 1 October 2026
 - 6.2 To confirm the minutes and adopt the recommendations of the Personnel, Policy and Finance Committee meeting held on 7 October 2026
7. **Finance matters:**
 - 7.1 Approval of Income & Expenditure, including budget comparison, to 30 September 2026
 - 7.2 Approve expenditure for payment in October 2026

- 7.3 To approve quotation to replace the fencing at the Picton Centre
- 7.4 To consider update from Christmas Lights Sub-Committee on purchase of additional/replacement lights and decorative items for 2026 season
- 7.5 To consider Grant Application(s)

8. **Outside Bodies**

- 8.1 To consider appointments to, and receive updates from, Council representatives on outside bodies

9. **Mayor's correspondence and updates**

- 9.1 To receive a report on civic and other engagements

10. **Town Voice – Matters Affecting Haverfordwest**

- 10.1 To receive any updates from the attending County Councillors representing the Haverfordwest wards on matters of interest, activity and concern within their respective wards.
- 10.2 To consider arrangements and budget for Christmas Lights Switch on and related activities
- 10.3 To consider support for Oberkirch Sepp Ganter Band proposed visit (hosted by Haverfordwest Male Voice Choir) in May 2027

11. **Clerk's Report**

- 11.1 To receive an update on arrangements for Festival of Remembrance & Remembrance Sunday and other Services and Town Council support to RBL with Wreath Ordering / collection process
- 11.2 To receive update on current councillor vacancies
- 11.3 To note Pembrokeshire Agricultural Society Harvest Festival and forthcoming Event dates

12. **Staffing Matters (Confidential)**

The Council is requested to consider whether, under Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960, the public and press should be excluded from the meeting during consideration of this item on the grounds that it contains confidential information.

Consider Training Plan (Staff & Councillor) updated as at 30 September 2026.

- 13. Date of next meeting – Thursday, 19 November 2026 6.00pm at Old Wool Market